

211 Smith Street, Sheridan, WY 82801 (307) 672-2240

Part-time Dishwasher

Join our team as a Dishwasher and help keep our kitchen running smoothly! We're looking for a reliable and hardworking individual to maintain cleanliness, wash dishes, and assist with basic kitchen tasks. No experience is necessary—just a positive attitude and a willingness to learn.

**About Us:**

The Hub on Smith provides comprehensive services that promote independence, quality of life, and dignity. We work closely with our community to ensure that those we serve receive the best possible care, support and resources.

**What We Offer:**

* A supportive and collaborative work environment.
* Upbeat and positive work environment.
* No weekends.

**About the Position**

As a Dishwasher, you’ll be essential in maintaining a clean and organized kitchen. Your duties will include washing dishes, utensils, and cookware, ensuring all kitchen areas are sanitized, and assisting with basic kitchen tasks as needed. No prior experience is required—we’re looking for someone dependable and eager to contribute to our team’s success.

Join us in our mission to celebrate and serve older adults for the betterment of our community. Apply today to become part of The Hub on Smith team and help make a difference!

For more information and to apply please visit our website at [www.thehubsheridan.org](http://www.thehubsheridan.org) or you can submit your cover letter, resume and application to tburt@thehubsheridan.org.

Warm Regards,

Taisshia Burt

Director of Human Resources

**JOB DESCRIPTION**

**Title:** Part-time Dishwasher

**Location:** 211 Smith Street, Sheridan, WY 82801

**Reports to:** Kitchen Manager

**ESSENTIAL JOB FUNCTIONS**

**Daily Cleaning & Maintenance Tasks:**

* Wash dishes utilized for meals, making sure all dishes from the dining room and surrounding areas are washed and put away.
* Cleans and shuts dishwasher down daily, following the procedures required to do so.
* Performs required cleaning tasks daily.

**Policy Adherence & Safety:**

* Adheres to area policy and procedures.
* Strictly follows the organization’s procedures in case of an accident.
* Reports concerns of health and safety regarding an individual or the program to a supervisor immediately.

**Customer Service & Communication:**

* Provides excellent service to staff and customers as needed.
* Communicates and works with customers and fellow staff members in a respectful manner.

**Teamwork & Collaboration:**

* Works independently and in cooperation with others.
* Works at an adequate speed to meet daily deadlines.
* Frequently communicates and exchanges information with others.

**Physical Demands**

* Frequently transfers and lifts up to 20lbs, and positions objects.

**Special Knowledge, Skills, and Abilities**

* Ability to work as a team member.
* Able to problem solve and remain flexible as circumstances change.

**Minimum Qualifications**

* Possesses a high school diploma or its equivalent.
* Food Service experience preferred.

*Note: Nothing in this job description restricts management’s right to assign or reassign duties and responsibilities to this job at any time. Senior Citizens Council is an equal opportunity provider and equal employment opportunity and at-will employer.*